What to expect when logging in through IdMAX

- **1.** <u>If you do not have an existing account:</u> a new "user" account will be created under your NASA Agency User ID and primary IdMAX NASA email address. The account will give you access to the New Technology Report (NTR) form, which is an electronic version of NASA Form 1679. In the future, the account will only be accessible via IdMAX login.
- 2. If you have an existing e-NTR account registered under your primary IdMAX NASA email address: logging in through IdMAX will allow you to access this account and will replace your existing username with your NASA Agency User ID. In the future, the account will only be accessible via IdMAX login.
- **3.** If you have an existing e-NTR account registered under an alias IdMAX NASA email address: a new "user" account will be created under your NASA Agency User ID and primary IdMAX NASA email address. The account will give you access to the New Technology Report (NTR) form, which is an electronic version of NASA Form 1679. In this case, you will need to contact the Help Desk at 757-865-2233 to have your old (alias NASA email address) account merged into your new (primary NASA email address) account. After that, the remaining account will only be accessible via IdMAX login.
- **4.** <u>If you have an existing e-NTR account registered under a Non-NASA email address:</u> a new "user" account will be created under your NASA Agency User ID and primary IdMAX NASA email address. The account will give you access to the New Technology Report (NTR) form, which is an electronic version of NASA Form 1679. You can still access your old (non-NASA email address) account using your existing e-NTR username and password. If needed, you can contact the Help Desk at 757-865-2233 to have your old (non-NASA email address) account merged into your new (primary NASA email address) account. After that, the remaining account will only be accessible via IdMAX login.